

LEADERSHIP VICTORIA

Letter of Support Template / Example

Attention: Sally Hines, CEO Leadership Victoria
Leadership Victoria
Level 11, 456 Lonsdale Street
Melbourne
3000

Dear Sally,

Letter in Support of (Applicant Name's) Application for the Williamson Community Leadership Program.

On behalf of (Organisation name), I am writing in support of (Applicant Name's) application to apply for the Williamson Community Leadership Program.

We understand there is a time commitment over the course of the program from February to November, and support (Applicant Name's) attendance in all program dates. We understand (Applicant Name) will need to attend at least 80% of the listed program dates to graduate from the program.

Kind regards,

(Employer full name)

Signed & Dated